



# Program Map



## Medical Assisting - Certificate of Proficiency – Evening

**Area of Study: Health Care & Biosciences**

The Medical Assistant program prepares students for both front-office clerical and back-office clinical medical assistant responsibilities by providing cognitive (knowledge), psychomotor (skills), and affective (behavior) learning competencies. Clark College's Medical Assistant Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP), on recommendation of the Medical Assisting Education Review Board (MAERB). Graduates of Clark College's Medical Assisting program are eligible to sit for the American Association of Medical Assistants (AAMA) Certified Medical Assistant Examination, a national certification for Medical Assistants. This is a selective admissions program, a separate application is required.

> Free [Tutoring Services](#) are available to support you throughout your degree completion.

*Program maps are suggested academic plans and should not be used in the place of regular academic advising. Your student entry method, placement, course availability, and program requirements are subject to change and transfer credit(s) may change your map/plan.*

### Year One

#### Spring Term

- ENGL& 101 English Composition I <sup>^</sup> **Online** ..... 5
- AH 104 Health Care Delivery and Career Exploration **Online** ..... 3
- AH 100 Basic Concepts of Anatomy and Physiology I **Online** ..... 3
- AH 110 Medical Terminology I **Online** ..... 3

#### Summer Term

- MA 103 Math for Medical Assistants **Online** ..... 3
- AH 101 Basic Concepts of Anatomy and Physiology II **Online** ..... 3
- AH 111 Medical Terminology II **Online** ..... 3
- MA 123 Legal Aspects of the Medical Office **Online** ..... 3
- AH 120 AIDS Education **Remote or Online** ..... 1

#### Fall Term

- MA 104 Medical Office Administrative Procedures **M/W 6:00 – 9:20 PM** ..... 6
- MA 212 Pharmacology for Medical Assistants **T/TH 6:00 – 7:50 PM** ..... 3
- MA 124 Therapeutic Comm Skills for Health Professionals **Online** ..... 2
- HLTH 124 Healthcare Provider CPR and First Aid **Hybrid** ..... 1

### Winter Term

- MA 114 Medical Reimbursement **Online** ..... 4
- MA 211 Medical Office Clinical Procedures **M/W or T/TH 6:00 – 9:20 PM** ..... 6

### Year Two

#### Spring Term

- MA 201 Introduction to Pathophysiology **Online** ..... 5
- MA 221 Medical Office Laboratory Procedures **M/W or T/TH 6:00 – 9:20 PM** ..... 6

#### Summer Term

- MA 202 MA Assistant Exam Review **Hybrid** ..... 2
- MA 222 Medical Assistant **Practicum** ..... 6
- MA 232 MA Seminar **Hybrid** ..... 1

**69 units required.** [View the Clark College Catalog for additional program information.](#)

**Key ^** Alternative classes are available to fit your schedule or interest. **&** Common Course in the State of Washington

### Certification

Students must pass one of the following national certification examinations to obtain licensing in Washington state and to work in any other state. Washington is one of two states that requires clinical licensing. If the student successfully completes our accredited program and passes one of the national certification exams, they are employable in all states.

Successfully pass one of the following examinations within five years prior to submission of initial Department of Health (DOH) license application for Medical Assistant – Certified licensure:

- Certified Medical Assistant Examination through the American Association of Medical Assistants (AAMA)
- Registered Medical Assistant Certification Examination through American Medical Technologists (AMT)
- Clinical Medical Assistant Certification Examination through the National Health Career Association (NHA)

- National Certified Medical Assistant Examination through the National Center for Competency Testing (NCCT)
- Clinical Medical Assistant Certification Examination through the American Medical Certification Association (AMCA)

## Approximate Costs Each Term

Tuition \$1,490\* for 15 credits per term plus books, supplies, and miscellaneous fees. *\*Tuition based on Washington resident rates. View [residency classifications](#) on our website.*

## Customize with Advising

Make an appointment online with Advising Services to learn more about customizing your academic plan at [clark.edu/advising](http://clark.edu/advising).

## Support Services

At Clark College, we know that everyone who walks through our doors is a unique person with diverse, interesting and sometimes challenging circumstances. We are committed to ensuring each and every student can succeed at Clark, and are committed to serving systemically non-dominant communities, including (but not limited to) people of color, those who identify as LGBTQIA2S+ and people with disabilities. We have resource centers, clubs, programs and activities for all students.

Visit our [Student Support page](#) for more information.

## Funding Options at Clark

There are many resources available to help students cover the costs to attend college—tuition, books, fees, tools, transportation, childcare, etc.—so you can focus on completing your degree or certificate.

**Grants** Based on need. You do not need to pay back grants.

**Scholarships** Similar to grants, and there are different criteria; Clark College awards hundreds of thousands of dollars to students each year. We encourage everyone to apply!

## How to Enroll

Visit Clark College’s Welcome Center in Gaiser Hall room 127 or the [Get Started webpage](#) for information on becoming a new student. Email [start@clark.edu](mailto:start@clark.edu) or call 360-992-2078.

Apply for Admission

**Student Employment & Work Study** Money you earn through working part-time; this helps to reduce your reliance on loans, and build your skills and resume.

**Loans** If you do need to borrow additional funds to pay for college-related expenses, you can consider loans. It is money you borrow and will pay back with interest.

**Specific Assistance** For Veterans, worker retraining, DREAMers, students receiving DSHS benefits, and more.

For more information, visit our [paying for college website](#) or visit the **Office of Financial Aid in Gaiser Hall room 101**.

## Career Opportunities

Career exploration and planning is an essential step to establishing your academic journey at Clark College and beyond. Career Services connects you with resources and strategies for career planning in six areas: knowing self; career awareness; relationship building and networking; work-based learning; job-search skills; and career readiness competencies. You are encouraged to participate in *MyPlan*, a comprehensive and interactive guide with activities to support your career, academic, and financial wellness planning. Visit [Career Services](#) in the **Penguin Union Building room 002**.

Students who complete the **Medical Assisting Certificate of Proficiency** could be employed as:  
*Some careers may require an associates or bachelor’s degree or higher*

**Medical Assistants**  
**Healthcare Assistants**  
**Phlebotomists**

**Clinical Assistants**  
**Medical Administrative Assistant**  
**Patient Centered Medical Home Assistant**

Career exploration information created by Clark Faculty and Staff.

*Clark College does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal in its programs and activities, in accordance with state and federal laws. The responsibility for and the protection of this commitment extends to students, faculty, administration, staff, contractors and those who develop or participate in college programs. It encompasses every aspect of employment and every student and community activity. The following person has been designated to handle inquiries regarding non-discrimination policies: Vice President of Diversity, Equity, and Inclusion, Gaiser Hall (GHL) 220, 360-992-2757, or 360-991-0901 (video phone). Alternate format of this document is available upon request. Please contact Disability Support Services at 360-992-2314, or 360-991-0901 (video phone).*