



WorkSource Vancouver Hot Job & Event

March 8, 2024

(Urgent Hiring Need)

Job Title: Warehouse Mgr (shipping, product packaging/handling, manage inventory process)

Company: FASPAC Inc / FASTAP®

Pay Range: \$22 to \$25 hr DOE

Background Check: No, just employment history

Hours: 8:30 to 4:30 to start **Days:** Monday thru Friday

Benefits: KP medical coverage and sick time per state guidelines

Job Summary: Shipping prep (truck & UPS), product packaging and inventory control, warehouse organization tasks. Position will manage warehouse, not people

Requirements: Good math and organization skills, learn product lineup, proper forklift handling ability, learn packaging machine operations

Basic Skills: Able to lift/handle carton weights of 30 to 50 lbs while maximizing forklift usage safely and efficiently.

Preferred: Mature person with good communication skills and physical ability to perform all the work descriptions

How to Apply: Email cover letter, resume and work experience to Mike Barber, at mike@fastapscrews.com

Job Title: Program Manager

Company: Southwest Washington Contractors Association

Pay Range: From \$67,750 yearly

Hours: 8-5 **Days:** Monday - Friday

Background Check: Yes

Benefits: Yes

Job Summary: Development, management, and expansion of a career launch program connecting schools with construction and trade companies to help students find employment opportunities upon graduation and choose construction as a career. The Construction as a Career Program Manager will also work with regional workforce board staff from Portland and Clackamas, as well as construction employers, labor partners, and pre-apprenticeship/apprenticeship programs to understand the job demand and critical skills to inform the public workforce system so that talent is developed through our programs to meet employer demand. Manage Construction as a Career program. Establish and maintain strong relationships with business, labor, apprenticeship programs, government, and educational institution leaders as they relate to the construction section. Lead all SWCA efforts related to workforce development in the construction/infrastructure industry; facilitate employment and training projects led by industry. These efforts include Act as a liaison between the schools and construction and trade companies.



Requirements: 4 years' experience in program/project management; or equivalent combination of education and experience. Construction industry experience/knowledge preferred. Bilingual - Fluent in Spanish and English. Able to manage students and keep them safe on a construction site.

Basic Skills: Proficient in Microsoft Suites

Complete description & to apply: [Construction As A Career Jobs, Employment in Vancouver, WA | Indeed.com](#)

Job Title: Procurement & Supple Specialist3 (Virtual)

Company: ESD State of Washington

Pay Range: \$52,620 - \$70,800

Hours: 8- 5 **Days:** Mon- Friday

Benefits: Full benefits package

Job Summary: Research contract options for acquiring desired products/maintenance/services. Educate the agency customer on any required next steps they must conduct to pursue authorization for non-standard products. Review purchase requests to ensure the information is accurate, budget codes are supplied, and appropriate authorization has been relayed. Based on extensive knowledge of procurement and supply practices, duties will include determining the appropriate procurement methodology. Review purchase requests to ensure the information is accurate, budget codes are supplied, and appropriate authorization has been relayed.

Requirements: 3 years experience as a procurement and supply specialist, knowledge of contract/laws policies ,supply management practices, research and market analysis techniques. Valid unrestricted drivers license.

Complete description & to apply: [EDS](#)

Job Title: Labor and Industries Auditor 3 In- Training (remote optional)

Please see link for requirement for Level 1, 2, 3 requirements & pay range

Company: Dept. of L & I State of Washington

Pay Range: \$42,444-\$69,072

Hours: 8-5 **Days:** Mon- Fri

Benefits: Full benefits

Job Summary: Prior to conducting audit, review firm's account to become familiar with their business activities. Conducts computer research on firm's accounts with other agency programs. Independently screens, schedules, coordinates, and conducts audits of business financial records to determine premium liability for industrial insurance using accepted accounting principles and generally accepted government auditing standards. Reviews employment contracts and conducts fact-finding interviews to determine independent contractor status for industrial insurance purposes.



Requirements: A Bachelor's degree that includes at least 20 semester or 30 quarter hours in accounting (may include credits from one (1) Finance class or one (1) Business Law class) AND two (2) years of professional accounting or auditing experience.

Complete description & to apply: [L&I](#)

Job Title: Community Engagement Liaison (some telework after training)

Company: Washington State Patrol

Pay Range: \$55,224-74,375

Background Check: yes

Drug Testing:

Hours: FT, days and may vary per event schedule

Benefits: full benefits

Job Summary: Initiate relationships with underserved and diverse groups in their assigned district. Lead efforts to create events that engage underserved communities. Make recommendations to supervisor and district leadership on community engagement issues, priorities, and other process improvements to community engagement strategy. Identify community issues/barriers and recommend system improvements and assist in designing solutions in consultation with WSP leaders and their Unit Supervisor. Attend community events and forums and follow up with stakeholders for the purpose of building intentional relationships as it relates to community engagement. Plan, manage, execute, track and report community engagement activities/events of the assigned district in accordance with the Community Engagement Plan of the CEU.

Requirements: Must have at least 2 years of experience (volunteer or paid) in a role which includes community engagement, planning, policy analysis, training, public speaking, coordination/consultation with a variety of public and private agencies/ organizations/ levels of government. GED or above. Must have valid driver's license.

Basic Skills: Public speaker and outreach skills.

Complete description & to apply: [WSP](#)

Job Title: Junior Buyer

Company: LifePort (Woodland)

Pay Range: \$20- 23

Background Check: Yes

Drug Testing: Yes

Hours: 8-5 Days: Mon- Fri

Benefits: Full Benefits

Job Summary: Assist commodity buyer with procurement of a commodity. Follow up with suppliers to confirm on time delivery, at the negotiated price, and meets the quality standards of the company Assist a commodity buyer with the requirements of the commodity, including preliminary specifications,



preferred supplier, and date commodity is needed. Assist in the negotiating of lowest possible cost for the commodity balanced against the optimum quality and schedule needs.

Requirements: Proficient in MS Suites (Word, Excel, Outlook) GED or above, some experience in purchasing or administrative role.

Basic Skills: Ability to meet deadlines, self-directed,

Preferred: Knowledge of ERP

Complete description & to apply [LifePort](#)

Job Title: Dual Licensed Phlebotomist/CNA

Company: The Vancouver Clinic

Pay Range: \$20.55

Background Check: yes

Hours: 8-5 **Days:** Mon-Fri

Benefits: Yes

Job Summary: Rooming and preparing patients for examination, collecting patient information, performing phlebotomy services, collection and handling of specimens and assisting closely with clinicians while working in a fast-paced environment.

Requirements: High School diploma or equivalent; Current Washington State Medical Assistant-Phlebotomist credential or obtain within 90 days of hire and current Washington State Nursing Assistant-Certified credential required; Current American Heart Association Health Care Provider BLS CPR certification.

Preferred: Patient care experience, experience w/ electronic health record.

Complete description & to apply: [Click Here](#)

Job Title: Receptionist

Company: PNE- Longview

Pay Range: \$16.26 - \$17.50

Background Check: yes

Hours: 8-5 **Days:** Mon. – Fri.

Benefits: yes

Job Summary: Responsible for managing the front desk by supporting daily operations and will be the first person to greet visitors, customers, and clients all while making a professional and courteous impression. The ideal candidate for this position is someone who is highly organized, helpful, and wants to be a part of a motivated and growing team! Answers and redirects phone calls in a friendly manner, screening calls when necessary. Maintain/manage office supply request; sort & distribute mail.

Requirements: GED or above, experience with Microsoft office, outstanding customer service skills

Preferred: 1 year similar work experience

Complete description & to apply: <https://pneco.bamboohr.com/careers/151>



Job Title: A/R Collections Specialist

Company: PNE- Longview

Pay Range: \$23-\$26

Background Check: yes

Hours: 8-5 **Days:** Mon. – Fri.

Benefits: yes

Job Summary: Responsible for ensuring customers are charged appropriately and facilitating communication with customers regarding outstanding invoices on their accounts.

Requirements: GED or above; 2 years of office experience with an emphasis with light accounting duties. Previous experience with common office equipment, such as multi-line phone systems, fax machines, copy machines, etc. 1+ years' experience working in collections. Proficient in Microsoft Office

Complete description & to apply: <https://pneco.bamboohr.com/careers/152>

Job Title: Medical Transportation Driver

Company: SAFE Transportation LLC

Pay Range: \$17.00 hourly

Background Check: Yes (for review)

Drug Testing: Yes

Hours: vary (we are flexible to child care and your personal appointments) **Days:** Mon- Sat, possible on- call Sunday

Benefits: sick time

Job Summary: Safely transport clients to and from medical appointments, dialysis, prescription pick up, etc according to schedule

Requirements: Must read/write/speak English. Must have a driving record approved by our insurance company and have had a license for at least 5 years. Must be able to pass a background check. Must be DEPENDABLE and FLEXIBLE

Basic Skills: Ability to navigate with a GPS, read/write/speak English, fill out paperwork legibly, turn in paperwork in a timely manner.

Preferred: Field experience, but not required

To apply: safetransportationlongview@gmail.com Send brief letter of introduction and resume

March to a new career!



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